

**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2014**

**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**

**CONTENTS**

	Page
Reference and administrative details of the academy, its trustees and advisers	1
Trustees' report	2 - 9
Governance statement	10 - 12
Statement on regularity, propriety and compliance	13
Trustees' responsibilities statement	14
Independent auditors' report	15 - 16
Independent reporting accountant's assurance report on regularity	17 - 18
Statement of financial activities	19
Balance sheet	20
Cash flow statement	21
Notes to the financial statements	22 - 39

**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE ACADEMY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 AUGUST 2014**

<b>Members</b>	Miss C Redpath, Principal <sup>1,2,3</sup> Mrs P Challis O.B.E, Chair of Trustees <sup>1,2</sup> Mr M Christmas <sup>1,2,3</sup> Mr V Vaughan <sup>2</sup> Mr S Ashley <sup>1</sup> Mr G Bates <sup>2,3</sup>
<b>Trustees</b>	Mrs P Coe <sup>1,2,3</sup> Mrs N Cornish <sup>3</sup> Mr W Dick <sup>1</sup> Mr M Ford <sup>2</sup> Mrs E Foster <sup>2,3</sup> Mr D Tighe <sup>3</sup> Mr J Jackson <sup>1</sup>
	<sup>1</sup> Member of the Finance, Premises and Audit Committee <sup>2</sup> Member of the Personnel & Admissions Committee <sup>3</sup> Member of the Curriculum Committee
<b>Company registered number</b>	7686371
<b>Principal and registered office</b>	Church Road Benfleet Essex SS7 3HT
<b>Company secretary</b>	Mrs H Towns
<b>Accounting Officer</b>	Miss C Redpath
<b>Senior management team</b>	Miss C Redpath, Headteacher Mrs P Coe, Deputy Headteacher Miss P Fowler, Assistant Headteacher - EYFS / KS1 Co-ordinator Mrs L Rawling, KS 2 Co-Ordinator Mrs S Snow, Finance Manager
<b>Independent auditors</b>	MWS Chartered Accountants Registered Auditors Kingsridge House 601 London Road Westcliff-on-Sea Essex SS0 9PE
<b>Bankers</b>	Lloyds Bank PO Box 1000 BX1 2HJ
<b>Solicitors</b>	Stone King 13 Queen Square Bath BA1 1LT

**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**

**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 AUGUST 2014**

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of The Robert Drake Primary School (the academy) for the year ended 31 August 2014. The Trustees confirm that the Annual report and financial statements of the academy comply with the current statutory requirements, the requirements of the academy's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

**Structure, governance and management**

**a. CONSTITUTION**

The Academy Trust is a company limited by guarantee and is an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the Academy Trust. The company registration number is 7686371. The charitable company was incorporated on 29th June 2011.

The governors act as the trustees for the charitable activities of The Robert Drake Primary School and are also the directors of the charitable company for the purposes of company law.

Details of the governors who served throughout the year except as noted are included in the Reference and Administrative Details on page 1.

The principal objects of the academy are:

- a) to advance for the public benefit education in the United Kingdom, in particular but without prejudice to the generality of the foregoing by establishing, maintaining, carrying on, managing and developing a school offering a broad and balanced curriculum ("the Academy")
- b) to promote for the benefit of the inhabitants of Benfleet and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

**b. MEMBERS' LIABILITY**

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

**c. METHOD OF RECRUITMENT AND APPOINTMENT OR ELECTION OF TRUSTEES**

Governor recruitment is through a combination of approaches, one being the co-option of those with necessary skills, from parents of children at the school to those with an interest in the school community. Nominations for Governors will be requested by a specific date. These nominations must include the reasons why the nominee wishes to become a Governor and the attributes they can bring to the Governing Body. These nominations will be considered by the members of the Academy Trust who will decide the successful candidate.

If a Parent Governor vacancy becomes available then information is circulated to all school parent/carers. Prospective Governors can then be nominated and seconded. If more than one applicant applies, voting papers are sent out. Staff Governor elections will follow a similar procedure.

The Chair and Vice-Chair are elected to the position annually, as are the Chairs of Sub-Committees.



**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**

**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2014**

**d. POLICIES AND PROCEDURES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES**

The school provides all new Governors with a comprehensive induction package covering a comprehensive range of issues and topics. This is to ensure they gain a better understanding of the role and responsibilities of being a school Governor so they can fulfil their role with confidence.

The Governing Body is committed to providing training for Governors specific to their roles and the requirements of the Academy. The Academy purchases training from appropriate bodies, including the Governor Training Scheme run by the Local Authority and the BATIC Trust, of which the Academy is a member.

**e. ORGANISATIONAL STRUCTURE**

The Robert Drake Primary School is governed by the Governing Body and is constituted under a Memorandum of Association and Articles of Association.

The Governing Body is responsible for the strategic management of the school; deciding and setting key aspects such as the strategic direction, annual budgets, senior staff appointments, policy development and changes and ensuring compliance with legal requirements.

The Headteacher is the Accounting Officer and is supported by the senior leadership team. The Governing Body has delegated the day-to-day running of the Academy to the Headteacher and while it has retained responsibility for certain aspects of governance, the majority of roles and responsibilities are delegated to the Committees, as defined in the school's Standing Orders.

There are three main Committees, each with their own terms of reference:

- Finance and Premises
- Personnel and Admissions
- Curriculum

There are additional Sub-Committees that convene as and when required.

**f. CONNECTED ORGANISATIONS, INCLUDING RELATED PARTY RELATIONSHIPS**

The Robert Drake Primary School has an informal educational collaboration with Jotmans Hall Primary School and Kingston Primary School. The three schools are separate legal entities but work together on joint staff training programmes, have collaborated meetings and share expertise.

The Robert Drake Primary School is also part of the BATIC Trust (Benfleet and Thundersley Interschool Cluster Trust), comprising 19 schools. The main functions of the Trust are to develop extended services, provide training for all staff and Governors and share expertise.

This relationship does not expose the Academy to any impact on its operating policies.

**g. RISK MANAGEMENT**

The Robert Drake Primary School regularly undertakes a comprehensive assessment of possible risks to the future of the Academy (Risk Register). The chief risks identified include issues relating to academic performance, child welfare and finances. The Academy has developed policies and procedures to mitigate these risks. Where significant financial risk still remains, the school has ensured adequate insurance cover. There are effective systems of internal financial control (explained in more detail in the Governance Statement).

The Risk Register is regularly reviewed by the Governing Body.

**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**

**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2014**

**h. TRUSTEES' INDEMNITIES**

The Academy through its Articles has indemnified its Governors to the fullest extent permissible by law. During the period the Academy also purchased and maintained liability insurance for its Governors.

**Objectives and Activities**

**a. OBJECTS AND AIMS**

Our overall aim is to provide a stimulating environment which enables all children to enjoy learning and reach their individual potential.

Our general aims in relation to learning are:

- to provide a broad, balanced, relevant, stimulating and differentiated curriculum which is accessible to all children;
- to support each pupil in reaching his/her individual potential;
- to enable all children to progress by the use of suitable and flexible structured activities;
- to encourage a high level of concentration through the provision of purposeful activities in an atmosphere of quiet calm;
- to achieve high standards of work and behaviour through building good relationships and developing a sense of responsibility;
- to encourage mutual respect and trust between adults and children
- to create a welcoming atmosphere;
- to encourage parents/carers to take an active part in their child's education both at home and school;
- to increase an awareness of, and sensitivity towards others;
- to liaise effectively with pre-school groups and secondary schools, paying particular attention to continuity of the curriculum and progress of each pupil.

The school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

**b. OBJECTIVES, STRATEGIES AND ACTIVITIES**

The School Development Plan has been tailored specifically to meet the overall objects and aims of the school, as outlined above. It is constantly reviewed and the key priorities are updated. It covers all aspects of achievements and standards across the curriculum; pupils progress, pupils health, behaviour and wellbeing; staff and management; premises and resources; community and promotion; and finance.

In terms of the curriculum, strategies are in place for the following:

- Raising standards English – writing and reading;
- Grammar, Punctuation and Spelling
- Handwriting
- To develop a scheme of work (linked to phonics) for the teaching of spelling across the school
- To implement the new mathematics curriculum by Sept 2014.
- Mental maths – KS2;
- Assessing pupil progress in numeracy;
- Numicon
- Create a scheme of work for the whole school with regard to the New Science Curriculum.
- To make links with School Sport Partnership (Steve Bish at Deanes School). Research opportunities for festivals and tournaments
- EYFS assessment.

Other on-going pupil related strategies include:

**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2014**

- Enhanced Healthy Schools;
- Change 4 Life;
- Development of consistent behaviour management;
- Special educational needs;
- Monitoring pupil premium pupils;
- Monitoring impact of primary sports funding;
- Virtual learning environment.

Training and support is in place for subject managers to assist with analysis of data and Performance Management.

**c. EQUAL OPPORTUNITIES POLICY**

The governors recognise that equal opportunities should be an integral part of good practice within the workplace. The academy strives to establish equal opportunity in all areas of its activities including creating a working environment in which the contribution and needs of all people are fully valued.

**Accessibility**

The Academy's policy is to support recruitment and retention of students and employees with disabilities. The Academy does this by adapting the physical environment, by making support resources available and through training and career development.

**d. PUBLIC BENEFIT**

The key public benefit delivered by this Academy is the provision of high quality education for boys and girls between the ages of 4 and 11 in Thundersley and the surrounding area, with due regard for equality of opportunity. The Academy also offers a wide range of extra-curricular activities, after school clubs and educational visits to enhance our educational provision.

The Governors confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the public benefit guidance provided by the Charity Commission.

**Strategic report**

Including the achievements and performance of the academy

**a. GOING CONCERN**

After making appropriate enquiries, the board of trustees has a reasonable expectation that the academy has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

**b. KEY FINANCIAL PERFORMANCE INDICATORS**

No key financial performance indicators have been set by the Governors, beyond the requirement that the financial position should remain sufficient to fund and future needs. The principle performance measures are non-financial; these are largely educational and pastoral.

**c. ACADEMIC PERFORMANCE**

The school monitors the progress of pupils, classes and year groups very closely, using several sources of comparative data to benchmark achievements, including the following:



**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2014**

- Key Stage 1 and 2 SATs
- RAISEonline
- Primary and Early Years Target Tracker
- Quality of Teaching and Learning

**Results**

Our results for 2014 confirm that the school's performance continues to be significantly above national averages. The headteacher received a letter from Tim Coulson, Regional Schools Commissioner, Department for Education, commending this achievement, stating that such progress is based on hard work and an unrelenting determination that all children will have the opportunity to succeed. A copy of the letter is available on the school website.

This emphasises the school's continuing commitment to ensuring that the wellbeing of every child is supported in a positive learning environment, resulting in all pupils achieving their potential across the board.

**KEY STAGE 2 SATS RESULTS 2014**

These tables show the percentage of Year 6 pupils at The Robert Drake Primary School achieving each level, compared to national end of Key Stage 2 teacher assessment levels and test results. The shaded sections of the tables represent 2013 national teacher assessment and test result data.



Figures may not total 100 per cent because of rounding. 45 pupils were entered for the tests.

Teacher assessment results									
Percentage at each level:									
	W	1	2	3	4	5	6	Pupils disapplied	Pupils absent
English	0	0	0	0	53	44	2	0	0
	1	1	2	10	48	37	1	0	0
Speaking and Listening	0	0	0	0	60	40	0	0	0
	1	1	2	11	49	36	1	0	0
Reading	0	0	0	0	51	42	7	0	0
	1	1	3	9	39	45	3	0	0
Writing	0	0	0	0	58	36	7	0	0
	1	1	3	12	53	29	2	0	0
Maths	0	0	0	0	47	40	13	0	0
	1	0	2	10	45	36	6	0	0
Science	0	0	0	0	22	78	0	0	0
	1	0	2	10	50	38	0	0	0
Test results									
Percentage at each level:									
	Below level 3 **	3	4	5+	Pupils not entered	Pupils absent			
English grammar, punctuation and spelling *	0	11	13	76	0	0			
	6	20	26	48	0	0			
Reading	0	2	40	58	0	0			
	5	8	41	44	0	0			
Maths	0	0	40	60	0	0			
	4	11	44	42	0	0			

**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2014**

**Key:**




W	represents pupils who are working towards level 1, but have not yet achieved the standards needed for level 1
*	The result awarded in this test is <i>indicative</i> of a pupil working at the level reported rather than a true National Curriculum level as for other tests
**	represents pupils who were not entered for the tests because they were working below level 3 in English or mathematics, pupils awarded a compensatory level from the tests and pupils entered for but not achieving a level from the tests
	School data
	National data for 2013

This table shows the percentage of eligible children at The Robert Drake Primary School achieving each level, compared to national end of Key Stage 1 teacher assessment levels. The shaded sections of the table represent 2013 national teacher assessment data for core subjects.

Figures may not total 100 per cent because of rounding.

Teacher assessment results									
Percentage at each level:									
	W	1	2	2C	2B	2A	3 or above	Disapplied children	Absent children
Speaking and Listening	4	7	78				11	0	0
	2	9	66				23	0	0
Reading	2	4		11	20	38	24	0	0
	2	9		10	23	26	29	0	0
Writing	2	11		16	27	36	9	0	0
	3	12		18	30	22	15	0	0
Maths	2	2		11	27	36	22	0	0
	2	7		13	27	28	23	0	0
Science	4	7	78				11	0	0
	2	8	68				22	0	-

**Key:**

W	represents pupils who are working towards level 1, but have not yet achieved the standards needed for level 1
	school data
	national data for 2013
	not applicable

**d. INVESTMENT POLICY AND PERFORMANCE**

The charitable company's current policy is to invest surplus funds in short-term cash deposits. There are no investments held beyond cash deposits retained with the major UK clearing banks. Speculative investments are not permitted.

For the period ended 31st August 2014, the charitable company's cash balances generated a return of £823.



**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**

**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2014**

**Financial review**

The Robert Drake Primary School started operating as an Academy on 1st August 2011.

The majority of the Academy's income is derived from the Education Funding Agency (EFA), (formerly the Young People's Learning Agency). The income is in the form of recurrent grants, of which the use is restricted to particular purposes. These grants and the associated expenditure are shown as restricted funds in the statement of financial activities.

The Academy also receives grants for capital expenditure from the EFA and local authority; all these grants are shown as restricted income.

Funding has continued to support our key objective of raising teaching and learning standards, with a particular focus on the development of literacy skills through the provision of extra teaching and support staff.

**a. PRINCIPAL RISKS AND UNCERTAINTIES**

The Academy Trust has a comprehensive Risk Register which is reviewed regularly. Falling pupil numbers would impact on funding streams for the Academy, making a deficit budget a possibility and affecting long-term viability. Consequently pupil forecasts are monitored carefully and appropriate responsive action is taken.

**b. RESERVES POLICY**

The Governing Body regularly monitors the reserves to ensure that sufficient funds are maintained to meet anticipated future needs whilst avoiding long term accumulation of excessive sums.

At 31st August 2014, the Academy had net current assets of £241,028 which includes free reserves of £232,932.

The Governing Body maintains a prudent level of reserves in line with their policy to spend funding received on the pupils in the Academy at that time, except where a specific project required funding to be built up over several years.

It is the Governing Body's intention to utilise reserves in line with the School Development Plan.

On conversion, the Academy was operating with a Local Government Pensions Scheme Deficit of £293,300. However, the Academy has recognised the deficit, employer's pension contributions (as a percentage of gross pay) have been reduced and a fixed sum is being repaid each month in order to slowly repay the deficit. As a result, there is no actual cash flow deficit on the fund, or direct impact on the free reserves of the Academy Trust because of recognising the deficit.

**Plans for future periods**

**a. FUTURE DEVELOPMENTS**

The Governing Body has agreed to release funds for a number of projects over the forthcoming year, as follows:

• **Class Interventions**

The need for additional interventions had been identified in Years 2, 5 and 6, and funding had been released to address this.

The following projects will be considered in 2014/15 academic year:

Curriculum:

- Raising the Standards in Writing;

**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**

**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2014**

- Developing and implementing assessment procedures without levels;
- Development of Early Years Foundation Stage Learning Zones in order to provide for continuous provision;
- Developing the roles of the Subject Leaders

**Premises and Resources:**

- Hall – Extension and remodeling of office areas and additional teaching spaces
- Key Stage 1 shelter – to provide an all-weather area to extend teaching and learning opportunities
- New secure signing in/out system
- Upgrading lighting in the junior corridor and library area.
- Upgrading fire alarm system.

**FUNDS HELD AS CUSTODIAN TRUSTEE ON BEHALF OF OTHERS**

The Robert Drake Primary School does not hold, and the Governors do not anticipate that it will in the future hold, any funds as custodian for any third party.

**DISCLOSURE OF INFORMATION TO AUDITORS**

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

**AUDITORS**

The Governing Body will consider re-appointing MWS Chartered Accountants as auditors at the AGM on the 20th January 2015

This report, incorporating the Strategic report, was approved by order of the board of trustees, as the company directors, on \_\_\_\_\_ and signed on the board's behalf by:

.....  
**Mrs P Challis O.B.E**  
**Chair of Trustees**

**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**

**GOVERNANCE STATEMENT**

**SCOPE OF RESPONSIBILITY**

As Governors, we acknowledge we have overall responsibility for ensuring that The Robert Drake Primary School has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day-to-day responsibility to the Headteacher, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between The Robert Drake Primary School and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

**GOVERNANCE**

The information on governance included here supplements that described in the Trustees' report and in the Trustees' responsibilities statement. The board of trustees has formally met 3 times during the year. Attendance during the year at meetings of the board of trustees was as follows:

Trustee	Meetings attended	Out of a possible
Mrs P Challis O.B.E, Chair of Trustees	3	3
Mr G Bates	1	3
Mr W Dick	2	3
Mr M Ford	3	3
Mrs E Foster	3	3
Mr V Vaughan	3	3
Mr S Ashley	3	3
Mr M Christmas	3	3
Mrs N Cornish	3	3
Mr J Jackson	3	3
Miss C Redpath, Principal	3	3
Mrs P Coe	3	3
Mr D Tighe	3	3

**Governance reviews:**

During this academic year the governing body has been undertaking a review of effectiveness. We will report fully in the Autumn term.

We constantly monitor for improvements in learning, through identifying priorities, development of our staff teams, enhancing leadership skills, making best use of our resources, creating and using data effectively and engaging in effective continuous professional development.

As we draw to the end of our third year as an Academy we will continue our effectiveness journey by identifying what the governing body does well, what needs improving and implementing specific actions for improvement.



**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**

**GOVERNANCE STATEMENT (continued)**

**Committees:**

The Finance, Premises and Audit Committee is a sub-committee of the main Governing Body. Its purpose is to manage the finances, health and safety of the Academy. Attendance at meetings during the period was as follows:

Attendance at meetings in the year was as follows:

Trustee	Meetings attended	Out of a possible
Mrs P Challis O.B.E, Chair of Trustees	5	5
Mr W Dick	4	5
Mr S Ashley	5	5
Mr M Christmas	5	5
Mr J Jackson	5	5
Miss C Redpath	5	5
Mrs P Coe	5	5

The Governing Body meets at least three times a year. The three main Committees (Finance, Premises and Audit, Personnel & Admissions and Curriculum) meet at a frequency determined by the Governing Body and laid down in their Terms of Reference. The agenda items include standing items, finance, curriculum, health and safety and safeguarding.

**THE PURPOSE OF THE SYSTEM OF INTERNAL CONTROL**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of academy policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in The Robert Drake Primary School for the year 1 September 2013 to 31 August 2014 and up to the date of approval of the annual report and financial statements.

**CAPACITY TO HANDLE RISK**

The board of trustees has reviewed the key risks to which the academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy's significant risks, that has been in place for the year 1 September 2013 to 31 August 2014 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of trustees.

**THE RISK AND CONTROL FRAMEWORK**

The academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees;
- regular reviews by the of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines.
- delegation of authority and segregation of duties;
- identification and management of risks.

**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**

**GOVERNANCE STATEMENT (continued)**

The board of trustees has considered the need for a specific internal audit function and has decided not to appoint an internal auditor. However, the Trustees have appointed S Ashley, a Trustee, as Responsible Officer (RO).

The RO's role includes giving advice on financial matters and performing a range of checks on the academy's financial systems. On a termly basis, the RO reports to the board of trustees on the operation of the systems of control and on the discharge of the board of trustees' financial responsibilities. There were no material control or other issues reported by the RO to date.

**REVIEW OF EFFECTIVENESS**

As Accounting Officer, the Headteacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the Responsible Officer;
- the work of the external auditors;
- the financial management and governance self-assessment process;
- the work of the executive managers within the academy who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Finance, Premises & Audit Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the board of trustees on 18 November 2014 and signed on its behalf, by:

.....  
**Mrs P Challis, OBE**  
**Chair of Trustees**

.....  
**Miss C Redpath**  
**Accounting Officer**



**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**

**STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE**

As Accounting Officer of The Robert Drake Primary School I have considered my responsibility to notify the academy board of trustees and the Education Funding Agency of material irregularity, impropriety and non-compliance with EFA terms and conditions of funding, under the funding agreement in place between the academy and the Secretary of State. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook (2013).

I confirm that I and the academy board of trustees are able to identify any material, irregular or improper use of funds by the academy, or material non-compliance with the terms and conditions of funding under the academy's funding agreement and the Academies Financial Handbook (2013).

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and EFA.

.....  
**Miss C Redpath**  
**Accounting Officer**

Date: 18th November 2014

**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**

**TRUSTEES' RESPONSIBILITIES STATEMENT**  
**FOR THE YEAR ENDED 31 AUGUST 2014**

The Trustees (who act as governors of The Robert Drake Primary School and are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' report (including the Strategic report) and the financial statements in accordance with the Annual Accounts Direction issued by the Education Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from EFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the board of trustees on

and signed on its behalf by:

.....  
**Mrs P Challis O.B.E**  
**Chair of Trustees**

**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**

**INDEPENDENT AUDITORS' REPORT TO THE BOARD OF TRUSTEES OF THE ROBERT DRAKE  
PRIMARY SCHOOL**

We have audited the financial statements of The Robert Drake Primary School for the year ended 31 August 2014 which comprise the Statement of financial activities, the Balance sheet, the Cash flow statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and the Academies Accounts Direction 2013 to 2014 issued by the Education Funding Agency.

This report is made solely to the academy's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the academy's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the academy and its members, as a body, for our audit work, for this report, or for the opinion we have formed.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITORS**

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the academy for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

**SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the academy's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

**OPINION ON FINANCIAL STATEMENTS**

In our opinion the financial statements:

- give a true and fair view of the state of the academy's affairs as at 31 August 2014 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Academies Accounts Direction 2013 to 2014 issued by the Education Funding Agency.

**OPINION ON OTHER MATTER PRESCRIBED BY THE COMPANIES ACT 2006**

In our opinion the information given in the Trustees' report, incorporating the Strategic report, for the financial year for which the financial statements are prepared is consistent with the financial statements.



**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**

**INDEPENDENT AUDITORS' REPORT TO THE BOARD OF TRUSTEES OF THE ROBERT DRAKE  
PRIMARY SCHOOL**

**MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Mrs Fiona Read FCA (Senior Statutory Auditor)

For and on behalf of MWS  
Chartered Accountants and Statutory Auditor

Kingsridge House  
601 London Road  
Westcliff-on-Sea  
Essex  
SS0 9PE  
Date:

**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**

**INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO THE  
ROBERT DRAKE PRIMARY SCHOOL AND THE EDUCATION FUNDING AGENCY**

In accordance with the terms of our engagement letter dated 19 February 2013 and further to the requirements of the Education Funding Agency (EFA) as included in the Academies Accounts Direction 2013 to 2014, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by The Robert Drake Primary School during the year 1 September 2013 to 31 August 2014 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to The Robert Drake Primary School and EFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to The Robert Drake Primary School and EFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Robert Drake Primary School and EFA, for our work, for this report, or for the conclusion we have formed.

**RESPECTIVE RESPONSIBILITIES OF THE ROBERT DRAKE PRIMARY SCHOOL'S ACCOUNTING  
OFFICER AND THE REPORTING ACCOUNTANT**

The accounting officer is responsible, under the requirements of The Robert Drake Primary School's funding agreement with the Secretary of State for Education dated 29 July 2011, and the Academies Financial Handbook extant from 1 September 2013, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2013 to 2014. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2013 to 31 August 2014 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

**APPROACH**

We conducted our engagement in accordance with the Academies Accounts Direction 2013 to 2014 issued by EFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy's income and expenditure.

Based upon our risk assessment of material non-compliance, we carried out detailed testing of the specific income streams from the EFA, and the related expenditure streams, to which specific conditions had been attached.

We evaluated the control environment of the Academy Trust, extending the procedures required for the financial statements to include regularity. We tested a sample of the specific control activities over regularity of particular activities. We confirmed that the Academy Trust had not entered into any borrowing arrangements. We carried out substantive testing of fixed assets to confirm that no sales of any assets had taken place. We reviewed cash payments made by the school for any unusual transactions and verified the nature of said transactions. We reviewed the list of suppliers to consider whether any supplies were made by related parties connected to the Principal, Finance Manager or any Governor. We reviewed the nature and terms of any lettings to ensure that any lettings made to any related parties were made at the normal third party rates and not on any favourable



**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**

**INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO THE  
ROBERT DRAKE PRIMARY SCHOOL AND THE EDUCATION FUNDING AGENCY (continued)**

terms.

**CONCLUSION**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year 1 September 2013 to 31 August 2014 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Mrs Fiona Read FCA (Senior Statutory Auditor)

For and on behalf of MWS  
Chartered Accountants and Statutory Auditor

Kingsridge House  
601 London Road  
Westcliff-on-Sea  
Essex  
SS0 9PE

24 November 2014

**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES**  
(incorporating income and expenditure account and statement of total recognised gains and losses)  
**FOR THE YEAR ENDED 31 AUGUST 2014**

	Note	Restricted funds 2014 £	Restricted fixed asset funds 2014 £	Unrestricted funds 2014 £	Total funds 2014 £	Total funds 2013 £
<b>INCOMING RESOURCES</b>						
Incoming resources from generated funds:						
Voluntary income	2	-	-	46,125	46,125	44,443
Activities for generating funds	3	-	-	40,831	40,831	37,941
Investment income	4	-	-	823	823	340
Incoming resources from charitable activities	5	1,217,692	28,648	-	1,246,340	1,242,779
<b>TOTAL INCOMING RESOURCES</b>		<b>1,217,692</b>	<b>28,648</b>	<b>87,779</b>	<b>1,334,119</b>	<b>1,325,503</b>
<b>RESOURCES EXPENDED</b>						
Charitable activities		1,165,162	194,275	127,387	1,486,824	1,454,671
Governance costs	6	11,393	-	-	11,393	9,717
<b>TOTAL RESOURCES EXPENDED</b>	9	<b>1,176,555</b>	<b>194,275</b>	<b>127,387</b>	<b>1,498,217</b>	<b>1,464,387</b>
<b>NET INCOME / (EXPENDITURE) BEFORE TRANSFERS</b>		<b>41,137</b>	<b>(165,627)</b>	<b>(39,608)</b>	<b>(164,098)</b>	<b>(138,884)</b>
Transfers between Funds	19	(56,920)	13,920	43,000	-	-
<b>NET EXPENDITURE FOR THE YEAR</b>		<b>(15,783)</b>	<b>(151,707)</b>	<b>3,392</b>	<b>(164,098)</b>	<b>(138,884)</b>
Actuarial gains and losses on defined benefit pension schemes		34,000	-	-	34,000	(20,000)
<b>NET MOVEMENT IN FUNDS FOR THE YEAR</b>		<b>18,217</b>	<b>(151,707)</b>	<b>3,392</b>	<b>(130,098)</b>	<b>(158,884)</b>
<i>Total funds at 1 September 2013</i>		<i>(487,121)</i>	<i>3,760,058</i>	<i>229,540</i>	<i>3,502,477</i>	<i>3,661,361</i>
<b>TOTAL FUNDS AT 31 AUGUST 2014</b>		<b>(468,904)</b>	<b>3,608,351</b>	<b>232,932</b>	<b>3,372,379</b>	<b>3,502,477</b>

All activities relate to continuing operations.

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 22 to 39 form part of these financial statements.

**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 7686371**

**BALANCE SHEET**  
**AS AT 31 AUGUST 2014**

	Note	£	2014 £	£	2013 £
<b>FIXED ASSETS</b>					
Tangible assets	16		3,608,351		3,760,058
<b>CURRENT ASSETS</b>					
Debtors	17	24,618		39,317	
Cash at bank and in hand		326,385		235,013	
		<u>351,003</u>		<u>274,330</u>	
<b>CREDITORS: amounts falling due within one year</b>	18	<u>(109,975)</u>		<u>(60,911)</u>	
<b>NET CURRENT ASSETS</b>			<u>241,028</u>		<u>213,419</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>3,849,379</u>		<u>3,973,477</u>
Defined benefit pension scheme liability	24		<u>(477,000)</u>		<u>(471,000)</u>
<b>NET ASSETS INCLUDING PENSION SCHEME LIABILITY</b>			<u><u>3,372,379</u></u>		<u><u>3,502,477</u></u>
<b>FUNDS OF THE ACADEMY</b>					
Restricted funds:					
Restricted funds	19	8,096		(16,121)	
Restricted fixed asset funds	19	3,608,351		3,760,058	
		<u>3,616,447</u>		<u>3,743,937</u>	
Restricted funds excluding pension liability					
Pension reserve		<u>(477,000)</u>		<u>(471,000)</u>	
Total restricted funds			<u>3,139,447</u>		<u>3,272,937</u>
Unrestricted funds	19		<u>232,932</u>		<u>229,540</u>
<b>TOTAL FUNDS</b>			<u><u>3,372,379</u></u>		<u><u>3,502,477</u></u>

The financial statements were approved by the Trustees, and authorised for issue, on **Complete 'ACCOUNTS COMPLETION' section** and are signed on their behalf, by:

.....  
**Mrs P Challis O.B.E**  
**Chair of Trustees**

.....  
**Miss C Redpath**  
**Governor and Trustee**

The notes on pages 22 to 39 form part of these financial statements.

**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 AUGUST 2014**

	Note	2014 £	2013 £
Net cash flow from operating activities	21	133,117	45,221
Returns on investments and servicing of finance	22	823	340
Capital expenditure and financial investment	22	(42,568)	(38,733)
<b>INCREASE IN CASH IN THE YEAR</b>		<u>91,372</u>	<u>6,828</u>

**RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET FUNDS  
FOR THE YEAR ENDED 31 AUGUST 2014**

	2014 £	2013 £
Increase in cash in the year	<u>91,372</u>	<u>6,828</u>
<b>MOVEMENT IN NET FUNDS IN THE YEAR</b>	<u>91,372</u>	<u>6,828</u>
Net funds at 1 September 2013	235,013	228,185
<b>NET FUNDS AT 31 AUGUST 2014</b>	<u>326,385</u>	<u>235,013</u>

The notes on pages 22 to 39 form part of these financial statements.

**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2014**

**1. ACCOUNTING POLICIES**

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), 'Accounting and Reporting by Charities' published in March 2005, the Academies Accounts Direction 2013 to 2014 issued by EFA, applicable accounting standards and the Companies Act 2006.

**1.2 Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received and include grants from the Department for Education.

Investment income, gains and losses are allocated to the appropriate fund.



**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2014**

**1. ACCOUNTING POLICIES (continued)**

**1.3 Incoming resources**

All incoming resources are included in the Statement of financial activities when the academy has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the year for which it is receivable and any unspent amount is reflected as a balance in the restricted general fund.

Capital grants are recognised when receivable and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

Sponsorship income provided to the academy which amounts to a donation is recognised in the Statement of financial activities in the period in which it is receivable, where there is certainty of receipt and it is measurable.

The value of donated services and gifts in kind provided to the academy are recognised at their open market value in the period in which they are receivable as incoming resources, where the benefit to the academy can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the Statement of financial activities, except where the gift in kind was a fixed asset in which case the amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy's policies.

Donations are recognised on a receivable basis where there is certainty of receipt and the amount can be reliably measured.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

**1.4 Resources expended**

Expenditure is recognised in the period in which a liability is incurred and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities are costs incurred in the academy's educational operations.

Governance costs include the costs attributable to the academy's compliance with constitutional and statutory requirements, including audit, strategic management and Trustees' meetings and reimbursed expenses.

All resources expended are inclusive of irrecoverable VAT.

**THE ROBERT DRAKE PRIMARY SCHOOL**  
**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2014**

**1. ACCOUNTING POLICIES (continued)**

**1.5 Going concern**

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the academy to continue as a going concern. The Trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

**1.6 Tangible fixed assets and depreciation**

All assets costing more than £500 are capitalised.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance sheet at cost and depreciated over their expected useful economic life. The related grants are credited to a restricted fixed asset fund in the Statement of financial activities and are carried forward in the Balance sheet. Depreciation on such assets is charged to the restricted fixed asset fund in the Statement of financial activities so as to reduce the fund over the useful economic life of the related asset on a basis consistent with the academy's depreciation policy. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

A review of impairment of fixed assets is carried out if events or changes in circumstances indicate that the carrying value of any fixed assets may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairments losses are recognised in the Statement of Financial Activities.

Tangible fixed assets are stated at cost less depreciation. Depreciation is not charged on freehold land. Depreciation on other tangible fixed assets is provided at rates calculated to write off the cost of those assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold buildings	-	Straight line over 50 years
Furniture and equipment	-	Straight line over 4 years
Computer equipment	-	Straight line over 3 years

**1.7 Taxation**

The academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.



**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2014**

**1. ACCOUNTING POLICIES (continued)**

**1.8 Pensions**

Retirement benefits to employees of the academy are provided by the Teachers' Pension Scheme ("TPS") and the Local Government Pension Scheme ("LGPS"). These are defined benefit schemes and the assets are held separately from those of the academy.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quinquennial valuations using a prospective benefit method. As stated in note 24, the TPS is a multi-employer scheme and the academy is unable to identify its share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis. The TPS is therefore treated as a defined contribution scheme and the contributions recognised as they are paid each year.

The LGPS is a funded scheme and the assets are held separately from those of the academy in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and gains and losses on the settlements and curtailments. They are included as part of staff costs. Past service costs are recognised immediately in the Statement of financial activities if the benefits have vested. If the benefits have not vested immediately, the costs are recognised over the period vesting occurs. The expected return on assets and the interest cost are shown as a net finance amount of other finance costs or credits adjacent to interest. Actuarial gains and losses are recognised immediately in other gains and losses.

**2. VOLUNTARY INCOME**

	Restricted funds 2014 £	Unrestricted funds 2014 £	Total funds 2014 £	Total funds 2013 £
Donations - General funds	-	8,990	8,990	8,332
Educational trips and visits - General funds	-	37,135	37,135	36,111
	<hr/>	<hr/>	<hr/>	<hr/>
Voluntary income	-	46,125	46,125	44,443
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**3. ACTIVITIES FOR GENERATING FUNDS**

	Restricted funds 2014 £	Unrestricted funds 2014 £	Total funds 2014 £	Total funds 2013 £
Hire of facilities	-	775	775	700
Catering income	-	40,056	40,056	37,241
	<hr/>	<hr/>	<hr/>	<hr/>
	-	40,831	40,831	37,941
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>



**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2014**

**4. INVESTMENT INCOME**

	Restricted funds 2014 £	Unrestricted funds 2014 £	Total funds 2014 £	Total funds 2013 £
Short term deposits	-	823	823	340
	<u>-</u>	<u>823</u>	<u>823</u>	<u>340</u>

**5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES**

	Restricted funds 2014 £	Unrestricted funds 2014 £	Total funds 2014 £	Total funds 2013 £
Educational Operations	1,246,340	-	1,246,340	1,242,779
	<u>1,246,340</u>	<u>-</u>	<u>1,246,340</u>	<u>1,242,779</u>

**FUNDING FOR ACADEMY'S EDUCATIONAL OPERATIONS**

	Restricted funds 2014 £	Unrestricted funds 2014 £	Total funds 2014 £	Total funds 2013 £
<b>DfE/EFA revenue grants</b>				
General Annual Grant (GAG)	1,139,451	-	1,139,451	1,101,746
Capital Grants	28,648	-	28,648	7,566
Other DfE/EFA grants	67,450	-	67,450	52,540
Local authority grants	10,791	-	10,791	80,927
	<u>1,246,340</u>	<u>-</u>	<u>1,246,340</u>	<u>1,242,779</u>

**6. GOVERNANCE COSTS**

	Restricted funds 2014 £	Unrestricted funds 2014 £	Total funds 2014 £	Total funds 2013 £
Governance Auditors' remuneration	7,500	-	7,500	7,025
Governance professional fees	3,292	-	3,292	2,039
Governance - Trustees expenses reimbursed	601	-	601	653
	<u>11,393</u>	<u>-</u>	<u>11,393</u>	<u>9,717</u>

**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2014**

**7. DIRECT COSTS**

	Educational Operations £	Total 2014 £	Total 2013 £
Educational supplies	29,730	29,730	26,729
Staff development	14,351	14,351	13,556
Educational consultancy	5,325	5,325	-
Other direct costs	38,511	38,511	35,552
Wages and salaries	691,418	691,418	695,820
National insurance	41,553	41,553	40,132
Pension cost	76,256	76,256	74,076
Depreciation	194,275	194,275	189,499
	<u>1,091,419</u>	<u>1,091,419</u>	<u>1,075,364</u>

**8. SUPPORT COSTS**

	Educational Operations £	Total 2014 £	Total 2013 £
Net pension finance charge	19,000	19,000	15,000
Maintenance of premises	29,515	29,515	46,656
Rent and rates	28,866	28,866	27,479
Insurance	25,697	25,697	24,691
Security and transport	67	67	125
Catering	44,387	44,387	41,360
Legal and professional fees	355	355	-
Other support costs	45,818	45,818	39,032
Wages and salaries	130,629	130,629	115,741
National insurance	7,071	7,071	8,223
Pension cost	64,000	64,000	61,000
	<u>395,405</u>	<u>395,405</u>	<u>379,307</u>

**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2014**

**9. RESOURCES EXPENDED**

	Staff costs	Premises	Other costs	Total	Total
	2014	2014	2014	2014	2013
	£	£	£	£	£
Direct costs	809,227	194,275	87,917	1,091,419	1,075,364
Support costs	201,700	84,079	109,626	395,405	379,307
<b>Charitable activities</b>	<b>1,010,927</b>	<b>278,354</b>	<b>197,543</b>	<b>1,486,824</b>	<b>1,454,671</b>
<b>Governance</b>	<b>-</b>	<b>-</b>	<b>11,393</b>	<b>11,393</b>	<b>9,717</b>
	<b>1,010,927</b>	<b>278,354</b>	<b>208,936</b>	<b>1,498,217</b>	<b>1,464,388</b>

**10. ANALYSIS OF RESOURCES EXPENDED BY ACTIVITIES**

	Activities undertaken directly	Support costs	Total	Total
	2014	2014	2014	2013
	£	£	£	£
Educational Operations	1,091,419	395,405	1,486,824	1,454,671

**11. NET INCOME / (EXPENDITURE)**

This is stated after charging:

	2014	2013
	£	£
Depreciation of tangible fixed assets:		
- owned by the charity	194,275	189,499
Auditors' remuneration	7,500	7,025
Governance Internal audit costs	-	-



**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2014**

**12. STAFF**

**a. Staff costs**

Staff costs were as follows:

	2014 £	2013 £
Wages and salaries	804,775	791,425
Social security costs	48,624	48,355
Other pension costs (Note 24)	140,256	135,076
	<u>993,655</u>	<u>974,856</u>
Supply teacher costs	17,272	20,137
	<u><u>1,010,927</u></u>	<u><u>994,993</u></u>

**b. Staff numbers**

The average number of persons employed by the academy during the year expressed as full time equivalents was as follows:

	2014 No.	2013 No.
Management	5	5
Teachers	11	11
Admin	16	17
	<u>32</u>	<u>33</u>

**c. Higher paid staff**

The number of employees whose emoluments fell within the following bands was:

	2014 No.	2013 No.
In the band £50,001 - £70,000	1	1

The above employee participated in the Teachers' Pension Scheme. During the year ended 31 August 2014, pension contributions for this staff member amounted to £9,394 (2013 - £10,076)

**13. TRUSTEES' AND OFFICERS' INSURANCE**

In accordance with normal commercial practice the academy has purchased insurance to protect Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business. The insurance provides cover up to £5,000,000 on any one claim and the cost of this insurance is included in the total insurance cost.

**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2014**

**14. OTHER FINANCE INCOME**

	2014 £	2013 £
Expected return on pension scheme assets	14,000	8,000
Interest on pension scheme liabilities	(33,000)	(23,000)
	<u>(19,000)</u>	<u>(15,000)</u>

**15. TRANSFERS BETWEEN FUNDS**

Funds have been transferred in respect of the following;

£43,000 has been transferred from the restricted fund to the restricted pension reserve for employers LGPS contributions paid, on behalf of employees, from the General Annual Grant (GAG).

£13,920 has been transferred from the restricted fund to restricted fixed asset fund representing assets purchased using the GAG.

£40,000 has been transferred from the unrestricted fund to the restricted fund for amounts expensed in excess of the GAG.

£83,000 of costs have been transferred from the unrestricted fund to restricted pension reserve representing the service cost and net finance charge of the LGPS.

**16. TANGIBLE FIXED ASSETS**

	Freehold property £	Furniture and equipment £	Computer equipment £	Total £
<b>Cost</b>				
At 1 September 2013	3,627,350	481,298	38,630	4,147,278
Additions	-	30,493	12,075	42,568
At 31 August 2014	<u>3,627,350</u>	<u>511,791</u>	<u>50,705</u>	<u>4,189,846</u>
<b>Depreciation</b>				
At 1 September 2013	128,111	239,795	19,314	387,220
Charge for the year	61,986	121,397	10,892	194,275
At 31 August 2014	<u>190,097</u>	<u>361,192</u>	<u>30,206</u>	<u>581,495</u>
<b>Net book value</b>				
At 31 August 2014	<u>3,437,253</u>	<u>150,599</u>	<u>20,499</u>	<u>3,608,351</u>
At 31 August 2013	<u>3,499,239</u>	<u>241,503</u>	<u>19,316</u>	<u>3,760,058</u>

Included in land and buildings is freehold land at valuation of £528,075 (2013 - £528,075), which is not depreciated.

**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2014**

**17. DEBTORS**

	2014 £	2013 £
Trade debtors	-	17,000
Other debtors	2,154	2,777
Prepayments and accrued income	22,464	19,540
	<u>24,618</u>	<u>39,317</u>

**18. CREDITORS:  
Amounts falling due within one year**

	2014 £	2013 £
Trade creditors	32,689	14,109
Other taxation and social security	29,057	31,980
Accruals and deferred income	48,229	14,822
	<u>109,975</u>	<u>60,911</u>

**Deferred income**

Deferred income at 1 September 2013  
Resources deferred during the year  
Amounts released from previous years

7,822  
35,554  
(7,822)

Deferred income at 31 August 2014

35,554

**19. STATEMENT OF FUNDS**

	Brought Forward £	Incoming resources £	Resources Expended £	Transfers in/out £	Gains/ (Losses) £	Carried Forward £
<b>Unrestricted funds</b>						
General Funds - all funds	229,540	87,779	(127,387)	43,000	-	232,932



**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2014**

**19. STATEMENT OF FUNDS (continued)**

**Restricted funds**

General Annual Grant (GAG)	(20,771)	1,139,451	(1,101,014)	(16,920)	-	746
Other DfE/EFA grants	4,650	67,450	(64,750)	-	-	7,350
Local Authority grants	-	10,791	(10,791)	-	-	-
Pension reserve	(471,000)	-	-	(40,000)	34,000	(477,000)
	<u>(487,121)</u>	<u>1,217,692</u>	<u>(1,176,555)</u>	<u>(56,920)</u>	<u>34,000</u>	<u>(468,904)</u>

**Restricted fixed asset funds**

Inherited fixed assets	3,690,090	-	(176,636)	-	-	3,513,454
Capital expenditure from GAG	57,684	-	(9,041)	-	-	48,643
DfE/EFA capital grants	12,284	28,648	(8,598)	13,920	-	46,254
	<u>3,760,058</u>	<u>28,648</u>	<u>(194,275)</u>	<u>13,920</u>	<u>-</u>	<u>3,608,351</u>
Total restricted funds	<u>3,272,937</u>	<u>1,246,340</u>	<u>(1,370,830)</u>	<u>(43,000)</u>	<u>34,000</u>	<u>3,139,447</u>
Total of funds	<u><u>3,502,477</u></u>	<u><u>1,334,119</u></u>	<u><u>(1,498,217)</u></u>	<u><u>-</u></u>	<u><u>34,000</u></u>	<u><u>3,372,379</u></u>

**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2014**

**19. STATEMENT OF FUNDS (continued)**

The specific purposes for which the funds are to be applied are as follows:

**Restricted general funds**

These funds relate to the Academy's development and operational activities.

**Restricted pension funds**

These funds represent the LGPS obligation to the employees of the Academy Trust.

**Restricted fixed asset fund**

These funds relate to long term assets held by the Academy Trust and grants to purchase or maintain these assets.

**Unrestricted funds**

These funds relate to amounts generated or acquired with no restricted covenants attached to them other than for use within the charitable objects of the Academy.

**Restriction on surplus GAG**

Under the funding agreement with the Secretary of State, the academy was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2014.

**SUMMARY OF FUNDS**

	Brought Forward £	Incoming resources £	Resources Expended £	Transfers in/out £	Gains/ (Losses) £	Carried Forward £
General funds	229,540	87,779	(127,387)	43,000	-	232,932
Restricted funds	(487,121)	1,217,692	(1,176,555)	(56,920)	34,000	(468,904)
Restricted fixed asset funds	3,760,058	28,648	(194,275)	13,920	-	3,608,351
	<u>3,502,477</u>	<u>1,334,119</u>	<u>(1,498,217)</u>	<u>-</u>	<u>34,000</u>	<u>3,372,379</u>

**20. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Restricted funds 2014 £	Restricted fixed asset funds 2014 £	Unrestricted funds 2014 £	Total funds 2014 £	Total funds 2013 £
Tangible fixed assets	-	3,608,351	-	3,608,351	3,760,058
Current assets	118,071	-	232,932	351,003	274,330
Creditors due within one year	(109,975)	-	-	(109,975)	(60,911)
Provisions for liabilities and charges	(477,000)	-	-	(477,000)	(471,000)
	<u>(468,904)</u>	<u>3,608,351</u>	<u>232,932</u>	<u>3,372,379</u>	<u>3,502,477</u>

**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2014**

**21. NET CASH FLOW FROM OPERATING ACTIVITIES**

	2014 £	2013 £
Net incoming resources before revaluations	(164,098)	(138,884)
Returns on investments and servicing of finance	(823)	(340)
Depreciation of tangible fixed assets	194,275	189,498
Decrease/(increase) in debtors	14,699	(33,055)
Increase/(decrease) in creditors	49,064	(6,001)
FRS 17 adjustments	40,000	34,000
Rounding	-	3
<b>Net cash inflow from operations</b>	<b>133,117</b>	<b>45,221</b>

**22. ANALYSIS OF CASH FLOWS FOR HEADINGS NETTED IN CASH FLOW STATEMENT**

	2014 £	2013 £
<b>Returns on investments and servicing of finance</b>		
Interest received	823	340
	<b>2014 £</b>	<b>2013 £</b>
<b>Capital expenditure and financial investment</b>		
Purchase of tangible fixed assets	(42,568)	(38,733)

**23. ANALYSIS OF CHANGES IN NET FUNDS**

	1 September 2013 £	Cash flow £	Other non-cash changes £	31 August 2014 £
Cash at bank and in hand:	235,013	91,372	-	326,385
<b>Net funds</b>	<b>235,013</b>	<b>91,372</b>	<b>-</b>	<b>326,385</b>

**24. PENSION COMMITMENTS**

The academy's employees belong to two principal pension schemes: the Teacher's Pension Scheme for England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Essex Pension Fund. Both are defined benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2013.

Contributions amounting to £14,057 were payable to the scheme at 31 August 2014 (2013 - 14,851) and are included within creditors.



**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2014**

**24. PENSION COMMITMENTS (continued)**

**Teachers' Pension Scheme**

**Introduction**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

The Teachers' Pensions Regulations require an annual account to be kept of receipts and expenditure (including the cost of pensions' increases). From 1 April 2001, the account has been credited with a real rate of return, which is equivalent to assuming that the balance in the account is invested in notional investments that produce that real rate of return.

**Valuation of the Teachers' Pension Scheme**

The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge (currently 14.1%);
- total scheme liabilities for service to the effective date of £191,500 million, and notional assets of £176,600 million, giving a notional past service deficit of £14,900 million; and
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations.

The new employer contribution rate is applicable from 1 April 2015 and will be implemented for the TPS from September 2015. A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

**Teachers' Pension Scheme Changes**

Lord Hutton made recommendations in 2011 about how pensions can be made sustainable and affordable, whilst remaining fair to the workforce and the taxpayer. The Government accepted Lord Hutton's recommendations as the basis for consultation with trade unions and other representative bodies. In March 2012 the Department for Education published proposals for the design for a reformed TPS.

The key provisions of the reformed scheme include: a pension based on career average earnings; an accrual rate of 1/57th; and a Normal Pension Age equal to State Pension Age, but with options to enable members to retire earlier or later than their Normal Pension Age. Pension benefits built up before 1 April 2015 will be fully protected.

In addition, the proposed final agreement includes a Government commitment that those within 10 years of Normal Pension Age on 1 April 2012 will see no change to the age at which they can retire, and no decrease in the amount of pension they receive when they retire. There will also be further transitional protection, tapered over a three and a half year period, for people who would fall up to three and a half years outside of the 10 year protection.

**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2014**

**24. PENSION COMMITMENTS (continued)**

In his interim report of October 2010, Lord Hutton recommended that short-term savings were also required, and that the only realistic way of achieving these was to increase member contributions. At the Spending Review 2010 the Government announced an average increase of 3.2 percentage points on the contribution rates by 2014-15. The increases have been phased in from April 2012 on a 40:80:100% basis.

The Department for Education has continued to work closely with trade unions and other representatives bodies to develop the reformatted Teachers' Pension Scheme and regulations giving effect to it came into force on 1 April 2014. Communications are being rolled out and the reformatted scheme will commence on 1 April 2015.

Under the definitions set out in Financial Reporting Standard (FRS 17) Retirement Benefits, the TPS is a multi-employer pension scheme. The academy is unable to identify its share of the underlying assets and liabilities of the scheme. Accordingly, the academy has taken advantage of the exemption in FRS 17 and has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy has set out above the information available on the scheme.

**Local Government Pension Scheme**

The LGPS is a funded defined benefit scheme, with assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2014 was £56,329, of which employer's contributions totalled £43,417 and employees' contributions totalled £12,912. The agreed contribution rates for future years are 12.3% for employers and 5.5% - 7.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding local government pension scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

The academy's share of the assets and liabilities in the scheme and the expected rates of return were:

	<b>Expected return at 31 August 2014 %</b>	<b>Fair value at 31 August 2014 £</b>	<i>Expected return at 31 August 2013 %</i>	<i>Fair value at 31 August 2013 £</i>
Equities	6.10	185,000	6.60	138,000
Gilts	3.00	18,000	3.50	17,000
Other bonds	3.60	32,000	4.40	19,000
Property	5.10	33,000	5.60	23,000
Cash	2.90	8,000	0.50	6,000
Alternative assets	3.60	11,000	4.40	8,000
Total market value of assets		<b>287,000</b>		<i>211,000</i>
Present value of scheme liabilities		<b>(764,000)</b>		<i>(682,000)</i>
(Deficit)/surplus in the scheme		<b>(477,000)</b>		<i>(471,000)</i>

**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2014**

**24. PENSION COMMITMENTS (continued)**

The amounts recognised in the Balance sheet are as follows:

	2014 £	2013 £
Present value of funded obligations	(764,000)	(682,000)
Fair value of scheme assets	287,000	211,000
	<u>(477,000)</u>	<u>(471,000)</u>
Net liability	<u>(477,000)</u>	<u>(471,000)</u>

The amounts recognised in the Statement of financial activities are as follows:

	2014 £	2013 £
Current service cost	(64,000)	(61,000)
Interest on obligation	(33,000)	(23,000)
Expected return on scheme assets	14,000	8,000
	<u>(83,000)</u>	<u>(76,000)</u>
Total	<u>(83,000)</u>	<u>(76,000)</u>
Actual return on scheme assets	<u>29,000</u>	<u>24,000</u>

Movements in the present value of the defined benefit obligation were as follows:

	2014 £	2013 £
Opening defined benefit obligation	682,000	555,000
Current service cost	64,000	61,000
Interest cost	33,000	23,000
Contributions by scheme participants	13,000	13,000
Actuarial (Gains)/losses	(26,000)	36,000
Benefits paid	(2,000)	(6,000)
	<u>764,000</u>	<u>682,000</u>
Closing defined benefit obligation	<u>764,000</u>	<u>682,000</u>



**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2014**

**24. PENSION COMMITMENTS (continued)**

Movements in the fair value of the academy's share of scheme assets:

	2014 £	2013 £
Opening fair value of scheme assets	211,000	138,000
Expected return on assets	14,000	8,000
Actuarial gains and (losses)	8,000	16,000
Contributions by employer	43,000	42,000
Contributions by employees	13,000	13,000
Benefits paid	(2,000)	(6,000)
	<u>287,000</u>	<u>211,000</u>

The cumulative amount of actuarial gains and losses recognised in the Statement of total recognised gains and losses was £(52,000) (2013 - £(86,000)).

The academy expects to contribute £44,000 to its Defined benefit pension scheme in 2015.

The major categories of scheme assets as a percentage of total scheme assets are as follows:

	2014	2013
Equities	64.00 %	65.00 %
Gilts	6.00 %	8.00 %
Other bonds	11.00 %	9.00 %
Property	12.00 %	11.00 %
Cash	3.00 %	3.00 %
Alternative assets	4.00 %	4.00 %

Principal actuarial assumptions at the Balance sheet date (expressed as weighted averages):

	2014	2013
RPI increases	3.40 %	2.70 %
CPI increases	2.60 %	2.90 %
Salary increases	4.40 %	4.70 %
Pension increases	2.60 %	2.90 %
Discount rate	3.90 %	4.70 %
Commutation of pensions to lump sums	60.00 %	50.00 %

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2014	2013
Retiring today		
Males	22.7	22.7
Females	25.1	25.3
Retiring in 20 years		
Males	24.9	24.2
Females	27.4	26.9



**THE ROBERT DRAKE PRIMARY SCHOOL**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2014**

**24. PENSION COMMITMENTS (continued)**

Amounts for the current and previous two periods are as follows:

Defined benefit pension schemes

	2014 £	2013 £	2012 £
Defined benefit obligation	(764,000)	(682,000)	(555,000)
Scheme assets	287,000	211,000	138,000
Deficit	<u>(477,000)</u>	<u>(471,000)</u>	<u>(417,000)</u>
Experience adjustments on scheme liabilities	26,000	(36,000)	-
Experience adjustments on scheme assets	<u>8,000</u>	<u>16,000</u>	<u>-</u>

**25. TRUSTEES' PERSONAL GUARANTEES**

Every Member of the Academy Trust undertakes to contribute such amount as may be required (not exceeding £10) to the Academy Trust's assets if it should be wound up while he or she is a member or within one year after he or she ceases to be a member, for payment of the Academy Trust's debts and liabilities before he or she ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributions among themselves.

**26. CONTROLLING PARTY**

There is no ultimate controlling party.